** Team Leader Application Form**

**Please send your application form and video to** **join@mercattours.com** **by 5pm on Friday 21st January 2022**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Personal**

**First name:**

**Surname:**

**Address:**

**Postcode:**

**Mobile phone number:**

**Full Driving Licence: Yes / No**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Tell Us About You**

1. Why would you like to work with Mercat?
2. What is your experience of handling and managing a team?
3. Describe your experience dealing with difficult situations within a team?
4. What is your greatest achievement?
5. How does this position fit in with your long-term goals?
6. If you were an animal what would you be, and why?
7. *Pls record and share* ***30sec max*** *video – tell us about yourself and why you want to join us as Mercat Team Leader (youtube link preferred)*

**Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| **College or University** | **From** | **To** | **Courses and Results** |
|  |  |  |  |
| **Further Formal Training** | **From** | **To** | **Diploma/Qualification** |
|  |  |  |  |
| **Job-related Training Courses** | **Date** | **Subject** |
|  |  |  |

**Please give details of membership of any technical or professional associations:**

**Please list languages spoken and the level:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Are you available to work evenings and weekends? Yes / No**

Please give details of any hours which you are **not able** to work:

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Do you need a work permit to take up employment in the U.K.? Yes / No**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**How much notice are you required to give to your current employer?**

**Employment Details**

**Please give details of your past employment, excluding your present or last employer, stating the most recent first.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name and address of employer** | **Dates** | **Position held/Main duties** | **Reason for leaving** |
|  |  |  |  |

**Present or Last Employer:**

**Are you currently employed? Yes / No**

**Name of present or last employer:**

**Address:**

**Telephone number:**

**Nature of business:**

**Job title & brief description of duties:**

**Reason for leaving:**

**Length of service: From: \_\_\_\_\_\_\_\_\_\_\_\_ To: \_\_\_\_\_\_\_\_\_\_\_\_**

**Declaration**

**I declare that the information given in this form is complete and accurate. I understand that any false information or deliberate omissions will disqualify me from employment or may render me liable to summary dismissal. I understand these details will be held in confidence by the Company, in compliance with data protection legislation and as set out in the Company’s Employee Privacy Notice. I undertake to notify the Company immediately of any changes to the above details.**

**Signed:**

**PRINTED:**

**Date:**

**References:**

Please give the names of two people (one of which should be your present or most recent employer) whom we may approach for a reference.

**Can we approach your current employer before an offer of employment is made? Yes / No**

|  |  |
| --- | --- |
| **Name:** | **Name:** |
| **Position:** | **Position:** |
| **Address:** | **Address:** |
|  |  |
|  |  |
|  |  |
| **Tel. No:** | **Tel. No:** |

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***\*All information will be treated in confidence.***