



TRAINEE ART HANDLING TECHNICIAN

Full time, Fixed Term
2 x roles from April 2023 for 5 months
Salary £21,055 per annum pro rata (Band 8)
Plus generous benefits package

ABOUT THE ROLE

Are you looking for a job with a difference where no two days are the same? Discover our exciting opportunities to gain some experience as a Trainee Art Handling Technician. Whilst it would help if you like art and are interested in it, it's not essential. You'll work across all four of our stunning Galleries based in the heart of Edinburgh as well as our arts store at Granton Art Centre handling our incredible art and being part of the team installing exciting exhibitions.

The Art Movement Team works to national standards supporting complex national and international programming in the handling, packing, movement, installation and location tracking of a wide variety of artworks, including NGS Collection works and those on loan to NGS.

In this role you will ensure the safe movement, transportation and installation of all artworks within the NGS, including collections from and returns of artworks to lenders. You will also assist in maintaining the upkeep of the storage areas, exhibits, tools and equipment.

THE DIFFERENCE YOU'LL MAKE

In all that you do you will be part of a small, dedicated team supported by the Art Handling Technicians and the Senior Art Handling Technicians. Reporting to the Art Movement Manager your responsibilities will include:

- Providing safe and efficient movement of art works, packing and unpacking objects.
- Maintaining location records and relevant paperwork following NGS procedures.
- Sharing responsibility for the care and maintenance of equipment, including highlighting any concerns as appropriate.
- Developing an awareness of and commitment to health and safety compliance and best practice.

WHO WE ARE LOOKING FOR

In answering our quick questions tell us more about you, how you meet the requirements, and what you will bring to the role. This will be your opportunity to stand out as well as tell us what you are looking for from us. To succeed in this role, you'll need the following range of knowledge, skills, and experience:

- You must have excellent manual dexterity and high standards of accuracy and attention to detail.
- Some experience in the safe handling and movement of works of art would be advantageous.
- Calm and methodical approach to work.
- You will have a helpful manner and flexible approach, great communication skills and enjoy working flexibly as part of a team and committed to getting the job done.
- An ability to recognise potential issues and consider when to seek advice.
- Apply sound judgement with regards to maintaining confidentiality.
- Good IT skills.
- Commitment to updating skills and knowledge.

The following knowledge and experience would also be desirable:

- Awareness of Health and Safety issues in the workplace.
- Some experience of working at height and manual handling.
- Current Driving License.

ABOUT US

The National Galleries of Scotland (NGS) is home to one the world's finest collections of art, which ranges from the Middle Ages to the present day. Our spectacular buildings house the world's greatest collection of Scottish art, and a world-renowned collection of Scottish and international photography, welcoming many visitors to our three principal sites in Edinburgh: the Scottish National Gallery, the Scottish National Gallery of Modern Art, and the Scottish National Portrait Gallery. The National Galleries of Scotland aims to preserve, display, and augment the collections for the enjoyment and education of the widest possible public and to maintain NGS as a centre of excellence.

This is an exciting period of renewal for NGS, as we move forward with our engaging strategic vision that puts our audience at the heart of what we do. We're making it our mission to broaden our impact, matching our rich collections, expertise and creativity to the needs and wants of our visitors. We're finding new ways to connect with more people, and creating an innovative, inclusive organisation that can meet the challenges of our ever-evolving world.

'Art for Scotland: Inspiration for the world' is Our Vision. Inclusive, original, and ambitious – we will make the national collection accessible to all and inspire curiosity across the world.

At NGS we are committed to looking at how we operate as well as how we engage with our visitors and communities. We want to play our part in tackling the Climate Emergency. We will ensure Equality, Diversity, and Inclusion (EDI) is embedded across our organisation, ensuring everyone feels a sense of belonging and can be themselves.

NGS are working towards reducing our environmental impact and aim to have net-zero carbon emissions before 2045. Our response to the Climate Emergency and EDI is integral to our

work and all our colleagues and departments play a part in achieving this. Our primary Climate Emergency focus areas are engaging our communities, improving our operations, and adapting to future climate changes.

WHAT'S ON OFFER FOR YOU

Our colleagues will tell you great things about working here. We aim to ensure the National Galleries of Scotland is a great place to work, where our people thrive in a culture where we are trusted, empowered, and engaged to achieve our true potential. We want to tell you what we can offer you. We offer a range of benefits to promote healthy working lifestyles for all our colleagues. Details specific to this role are:

Salary

£21,055 per annum pro rata. Starting salaries will normally be at the minimum rate depending on experience.

Hours

37 hours per week pro rata excluding a one-hour unpaid lunch break each day. Willingness to occasionally work flexible hours including evenings and weekends to meet deadlines when required.

Holidays

When you first join, you'll get 25 days annual leave per year pro rata plus 11.5 public and privilege holidays pro-rata depending on hours.

Where you'll be based

You'll mostly be based at the Scottish Gallery of Modern Art One, 75 Belford Road, Edinburgh where free car parking is available. However, you'll work across all four of our Galleries based in the heart of Edinburgh - the Scottish National Gallery, Scottish National Portrait Gallery, and the Scottish Gallery of Modern Art as well as our art store at Granton Art Centre.

Pension

We are a [Civil Service Pension](#) employer. You get to choose if you want a defined benefit or stakeholder pension. The benefits of joining the scheme include [generous employer contributions](#) to your future pension, life assurance, and options to increase your pension. If you join the alpha Civil Service pension scheme our contribution will be 27.1% for this role.

Other benefits

Family friendly working policies, free or discounted entry to various visitor attractions, staff discount at our shops and cafés, Cycle to Work Scheme, wellbeing support and services including our Employee Assistance Programme.

The closing date for completed applications is Tuesday, 28 February 2023.

Please note that the successful candidate will be subject to Basic Disclosure Scotland security clearance.

**Inclusive
Partner of**

 **BMEjobs.co.uk**
Black & Minority Ethnic Jobs

LGBTJOBS.CO.UK 

 **Disabilityjob.co.uk**

National Galleries of Scotland is a charity registered in Scotland (No. SC003728)